Paper Review Form

CIS 678

Reviewer’s

Name

Paper Title

Author

Name(s)

**Contributions and Clarity**

Previously

Exceptional Good Average Unclear None Published

Relevance to Scope

New Results/Theory

New Results/Application

Scientific Contribution

Clarity of Presentation

**Reviewers Overall Rating**

A Must be Accepted

B Should be Accepted

C+ Include if Possible

C- Reject if Necessary

D Use only as Last Resort

F Should not be Accepted

**Suggested Form of Presentation**

Full Paper

Short Paper

Poster Session

Comments to be sent to the Author

**Advices when you review a research paper:**

*Be positive.* The main job of the program committee is to *accept* papers. As you know, a perfect paper does not exist! We should accept high-quality papers, even if there are a few minor problems or if we ourselves might have taken a different approach to the work. Missing or incorrect details can often be corrected in time for the camera-ready deadline. So, if the paper is interesting, if you learned something while reading it, if you would recommend it to others, if it would generate a good de-bate – these are good reasons to accept the paper.

*Ensure review quality*. You are personally responsible for the quality of reviews for the papers that are assigned to you.

*Respect*: Reviewers should respect the time and effort spent by authors writing their papers. Please refrain from using language that is demeaning and please ensure that your criticisms are constructive and clearly related to the paper’s content.

**Submission:**

 Your review file must be in the format Review-PaperTitle-LASTNAME-FIRSTNAME. Pdf

 Submit your material by the presentation date before 5:00 PM via Canvas.